

LB 1208 Project  
Risks and Issues

Issue #	Risks/Issues/	Team	Priority	Recommendation	Need By	Status
1	As the project reaches its busy time—October 2006 through August 2007, it will be critical to keep a tighter handle on the CIO-sponsored activities as well as maintaining more regular and strategic communication with stakeholders and constituents. Activity Leads have had difficulty turning in monthly updates/reports.	Project Management	High	The Project Management Team should meet twice a month to monitor project activities, once during the CAP meeting and at one other time. The fourth Tuesday morning of each month could be added for this purpose. The Project Management Team should construct regular communiqués with constituents of each wave of upgrade and provide e-mail or face-to-face briefings with the Legislative fiscal office, the Governor, and the Education Committee.	On-going	Started
2	Which cost billing algorithm seems most fair to Network Nebraska backbone participants? To distribute backbone costs by number of sites and number of pupils using one of five algorithms:	Cost Structure and Billing	Medium	Continue to work the details of the cost recovery algorithm Decision to go with Option C - Per site.	October	Completed
3	Should public higher education and private/independent education entities be included in the cost scenarios?	Cost Structure and Billing	Medium	Continue to work the details of the cost recovery algorithm Decision: Not included	November	Completed
4	Should the 17 nonfiber districts be included in the cost scenarios?	Cost Structure and Billing	Medium	Continue to work the details of the cost recovery algorithm Decision: Not included	November	Completed
5	Should the districts that do have fiber but have not traditionally involved themselves in distance learning (e.g. Omaha, Lincoln public schools) be included in the cost scenarios?	Cost Structure and Billing	Medium	Continue to work the details of the cost recovery algorithm Decision: Not included	November	Completed
6	There is a clear division of labor between the CIO activities (bidding, equipment, telecommunications, eRate) and the work of the DEC (statewide scheduling, training, coordination). The DEC is under a very tight timeline that may contribute to being less than totally successful.	Distance Education Council	High	The CIO and Network Nebraska should clearly delineate its responsibilities and also communicate regularly with constituents, stakeholders, and policymakers about work responsibilities and completed tasks (or delays and failures, should they occur).	On-going	Started
7	The more physical aggregation points there are with equipment, the higher the cost of the network backbone. Providers prefer a single statewide RFP to cover all three years of implementation. However, it may be necessary for eRate reasons to have three RFPs, one for each implementation year. The first RFP must be written and ready for release no later than the middle of November, 2006.	Network Nebraska Design/Support Team	Medium	The support team needs to develop recommendations into the RFP by October 15. Use the October and November CAP meetings to review drafts and finalize the RFP language. RFP issued November 16	November	Completed

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8	Only two vendors have been identified that can do both a database clearinghouse component and hardware control.	Statewide Scheduling Team	High	Have the CIO expedite the bid RFP with Materiel. RFP has been issued.	October	Completed
9	Need to decide whether to recommend a restricted bid that includes one manufacturer of several devices or perform an open bid.	Edge Device Bidding Team	Medium	Decision required See Sections 2-3 of the RFP	November	Completed
10	Whether to include in the bid, moveable carts	Video Codec Bidding Team	Medium	Get additional input from K-12 and higher ed as to type and features Carts will be included.	November	Completed
11	Timeline for ESU Co-op staff to bid out equipment and list it as part of ESU Co-op purchase program	Other DL Equipment Team	Medium	Proceed with list of equipment as part of purchase program and have it ready for purchase by April 1, 2007	April, 2007	Started
12	Need to determine if Letters of Agency are required and, if so, obtain them so they can be part of RFP	Statewide eRate Application Team	High	Decision required Jayne and Tom to complete. LOAs collected	October	Completed
13	Possible conflict with DOC acting as a competitive provider and an applicant	Statewide eRate Application Team	High	Clarify role. Develop procedures and timeline for conducting bid process by September 30. We are an Applicant	September	Completed
14	The administration of this scheduling system is looking more and more like an Office of the CIO function, with Brenda holding the master scheduling software contract, and doing the server(s) hosting, with the Distance Education Council buying X number of licenses for endpoints and then configuring their presence on the CIO-hosted servers. Implies identification and commitment of resources and costs.	Office of the CIO	High	Decide and commit	November	Completed
15	Need to develop an RFP for Video Codecs. There is currently no leader for this team	Office of the CIO	Medium	A leader needs to be named and that person must drive the effort to create and publish the RFP Rolfes and Winkle - co-leaders.	November	Completed
16	Now that the Network RFP has been submitted and responded to and costs have been identified and submitted to the schools, they may be facing "sticker shock" and may opt for a lower bandwidth solution outside of 1208.	Office of the CIO	High	Continue communication efforts. As of 2/13/2007, 471 forms submitted. Only 2 two schools may opt out at this point.	January	Completed
17	** Video Codec Contract Award - still outstanding	Office of the CIO	Medium	Will contract sections 3 through 6 very soon. Sections 1 and 2 to award to qualified vendor.	July	Started

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18	** Video Codec - The Northeast Region is going outside the contract to purchase. This will cause loss of centralized control and State performance assurance.	Distance Education Council	High	Could result in both cost and interconnection issues. Awaiting list of equipment and pricing for each site.	July	Started
19	Edge Device order form is not complete.	Office of the CIO	High	Needs to be approved and posted on the WEB site so equipment can be ordered.	May	Completed
20	** Edge Devices need to be ordered by Northeast Region entities. We are losing turnaround time to get them ordered and delivered.	Office of the CIO	High	In Progress. 90% of orders have been submitted. Weekly comparisons and order reminders are sent.	July	Started
21	** The post implementation support structure needs to be designed.	Office of the CIO	High	Planning needs to begin for such things as roles and responsibilities, contact numbers, escalation process, etc. Pilot project of c.Support will be made available for every "technician" in NE Region	July	Started
22	** Need to determine who will perform the global scheduling responsibility for videoconferencing (monitoring and administration).	Office of the CIO	High	Consensus at June meeting was that NET would handle this function.	July	Started
23	** Need to finalize the projected 2007-08 inter-regional transport fee and communicate to the NNNC entities.	Cost Structure and Billing	High	Consensus at June meeting was that for 2007-2008 this would be zero. Any miscellaneous transport charges would go through NN Participation Fee.	June	Completed
24	** Need to finalize the projected 2007-08 Network Nebraska participation fee and communicate to the NNNC entities.	Cost Structure and Billing	High	Fee will be \$200 starting in August. Needs to be communicated	July	Started
25	** Need to develop Phase 2 project plans, risks and issues, etc.	Project Management	Medium	Set up by August CAP meeting.	August	Not Started